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**Sent:** Thursday, June 26, 2014 7:44 AM

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**Cc:** Abigail.Rivera@dot.gov

**Subject:** ACTION: Required Section 5307 Documentation Request

Dear Colleague

FTA Region IV is in the process of ensuring its grantees are aware of the new emphasis on Designated Recipient documentation in the FY2014 Triennial Review Guide. This documentation includes:

1. A letter expressing the concurrence of the Governor or of another state agency in which the Governor's authority to concur in designations of recipients has been delegated;
2. Concurrence by the publicly-owned operators of mass transportation servicing the urbanized area of the Designated Recipient(s) (can be addressed in the MPO resolution);
3. An appropriately certified resolution of the policy-making body of the Metropolitan Planning Organization (MPO) concurring in the Designated Recipient(s); and
4. An opinion of counsel certifying to the entity's legal capacity to perform the functions of a Designated Recipient.

The emphasis in large part is due to changes made under MAP-21. However, the new focus in FTA's 2014 Triennial Review Guide

([http://www.fta.dot.gov/documents/FY\\_2014\\_Triennial\\_Review\\_Workshop\\_Workbook\\_Rev\\_2.pdf](http://www.fta.dot.gov/documents/FY_2014_Triennial_Review_Workshop_Workbook_Rev_2.pdf), bottom left of pg 134/203) simply underscores the grantee's need to show that it is eligible and authorized under state and local law to request, receive, and dispense FTA funds and to execute and administer FTA funded projects. It is important for FTA to have these documents on file. We are requesting that you search your records and forward electronic copies of the above, or provide us with an update on the status of this documentation in your area, by **August 1, 2014**.

Should you have any questions please do not hesitate to email or call me at (404) 865 5624.

Thank you!

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